

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, January 4, 2021**  
**Meeting held via Zoom**

**Present:** Jason Resseman, Mindy Albrecht-Benson, Joe Goetzke, Mitchell Walbridge,, and Chase Bakke

**Absent:** None

**Visitors:** Deane Benson, Marlin Miner, Andrzej Zalasinski, Darla Taylor, Lester Dunn, David Haugen, Jereme and Pauline Suckow, Brian Malm, Attorney Joseph O’Koren, John Dahle, Drue Ferguson, Trenton Raygor, and Anne Flynn

**Elected Mayor and Council Members Oath of Office:** Administrator Peterson administered the oath of office to Mayor Resseman and Council Members Goetzke, Walbridge, and Albrecht-Benson at 4:45p.m. in the City Council Chambers. Members then left the building to conduct the meeting through Zoom.

**Closed Meeting - Staff Annual Reviews:** Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) this portion of the meeting will be closed to discuss staff performance reviews of those who are subject to the Lanesboro City Council’s Authority. Mayor Resseman opened the meeting at 5:30 p.m., the meeting was then closed at 5:43 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Walbridge motioned to approve the agenda with the amendment of moving item I to an EDA department report. Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, December 7, 2020: Mayor Resseman motioned to approve the minutes . Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable

Member Bakke motioned to approve the Consent Agenda as submitted. Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

Mayor Resseman welcomed the new Council members.

#### D. Department Reports:

- a. **Street:** Administrator Peterson was approached with the idea of placing a handi-cap parking space on North Parkway on the West side of the street. David Haugen shared his approval of the idea, as well as the exact location of the potential site closest to Town Klippers and the alley. Mayor Resseman motioned to approve Haugen's recommendation. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Ambulance:** Member Benson provided the following updates:
  - EMT classes will be held in Chatfield starting in February, we are always looking for volunteers.
  - \$1000 in donations have been received for the association from local businesses.
  - COVID vaccinations will be done by the County starting January 5, 2021 for ambulance volunteers.
  - With funds from the CARES act funding the Ambulance was able to purchase an intercom system for the ambulance, which will greatly increase their ability to communicate with each other as well as the patient.
  - Mayo Health Systems is currently reviewing their contract with Lifepak for the transmissions for the 12 lead system that we currently have. They are considering moving away from that contract for LifePak and going with Zoll instead. If that decision is made we will no longer be able to transmit data for our patients. With this in mind Director Benson requested authorization to purchase a Zoll monitor if needed. Mayor Resseman motioned to approve the purchase of a Zoll monitor at the cost of \$29,000 including the trade in value of our current unit, provided that Mayo Health Systems will no longer support the transmission from the LifePak. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **EDA:** Director Cathy Enerson noted that the EDA would like to apply for a grant from the USDA in order to capitalize on the revolving loan fund. The application is for \$99,999, this requires a minimum of a 26% match. Mayor Resseman motioned to approve Resolution 2021-8 authorizing the submission of the USDA Rural Business Enterprise Grant. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### E. Agenda Request

- a. **Jereme and Pauline Suckow:** Jereme and Pauline Suckow presented the idea of purchasing an easement from the City which runs next to a portion of their property. Mayor Resseman motioned to deny the request. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### F. New Business:

- a. **Appointment of Mayor Pro-Tem:** Mayor Resseman motioned to appoint Member Bakke as Mayor Pro-Tem. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Resolution 2021-1 Designating an Official Depository:** Member Bakke motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Resolution 2021-2 Designating the Official Newspaper:** Mayor Resseman motioned to approve the resolution. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Resolution 2021-3 Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling:** Member Bakke motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- e. **Resolution 2021-4 Authorizing Signature Authority for City Accounts:** Member Albrecht-Benson motioned to approve the resolution. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- f. **Resolution 2021-5 Establishing Mileage Reimbursement Rate:** Member Bakke motioned to approve the resolution. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- g. **Resolution 2021-6 Appointing Fire Relief Association Board of Trustees:** Member Bakke volunteered to be the Council member appointed to the board of trustees. Member Albrecht-Benson motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- h. **Resolution 2021-7 Appointing Fire Department Officers:** Member Walbridge motioned to approve the resolution. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- i. **Resolution 2021-9 Appointing Members of the Library Board:** Member Goetzke motioned to approve the resolution. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- j. **Pay Request #1 - Wapasha Construction (WWTF):** City Engineer Brian Malm provided an update on the project. Mayor Resseman motioned to approve Pay Request #1 in the amount of \$155,534. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- k. **2021 Events**
  - i. **Filthy 50 - Saturday, October 9, 2021:** Mayor Resseman motioned to approve the planning for the event to move forward. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - ii. **Buffalo Bill Days:** Member Walbridge motioned to have the planning begin for the 2021 event. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
- l. **Member Appointments**
  - i. **Street/Park:** Mayor Resseman motioned to appoint Member Walbridge as the liaison. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - ii. **Fire:** Mayor Resseman motioned to appoint Member Bakke as the liaison. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - iii. **Ambulance:** Mayor Resseman motioned to appoint Member Bakke as the liaison. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
  - iv. **Library:** Mayor Resseman motioned to appoint Member Albrecht-Benson as the liaison. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - v. **Economic Development Authority:** Mayor Resseman motioned to appoint Member Joe Goetzke to the board. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - vi. **Public Utility Commission:** Mayor Resseman motioned to appoint Member Albrecht-Benson as the liaison. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - vii. **Planning & Zoning and HPC:** Member Albrecht-Benson motioned to appoint Mayor Resseman to both boards. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- m. **2021 License and Permit Fees:** Mayor Resseman motioned to approve the recommendation from the Lanesboro Area Chamber of Commerce and waive the Lodging and On-Sale Liquor License Fees for 2021. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- n. **Employee Review:** Mayor Resseman provided that all reviews were positive, and shared his appreciation for the staff and the jobs well done. Resseman also noted that due to the concern for keeping the budget level, the Council was not offering step increases this year.
- o. **Ambulance Payroll Request:** Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business:**

**a. COVID**

- i. **Facility Rentals:** Member Bakke motioned to allow rentals as long as the guidelines that are set by Federal, State, and County are met. Member Albrecht-Benson seconded the motion. Discussion was had that the Council reserves the right to amend this decision based on extenuating circumstances as necessary. Vote was done by roll-call with all members in favor. Motion carried.
- ii. **Public Meetings:** All January meetings shall be held virtually and the discussion will be continued at the February meeting.

**b. Planning & Zoning Appointment:** A volunteer is still needed to fill this position.

**c. Boulevard Trees:** Member Albrecht-Benson motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**d. Ordinance 92.18 Review:** Discussion to be continued.

**H. Miscellaneous:**

- a. **Public Works Supervisor:** Member Bakke motioned to approve David Haugen as the Public Works Supervisor for Street and Park at a grade 5, Step 3 with six month reviews and possible step increases to a step 5 within one year. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Monday, February 1, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:49 p.m. Motion seconded by Member Goetzke. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk