

**Lanesboro Planning and Zoning Commission**  
**Regular Meeting**  
**Wednesday, March 17, 2021 6:00 p.m.**  
**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jason Resseman, Chad Phillips, Jeff Lepper, and Michael Seiler

**Absent:** Jason Harvey

**Visitors:** Darla Taylor, [Joe Goetzke](#), Shayla Gherke, Andy Bunge

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda with the addition of Another Time Ice Cream to New Business. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Phillips. Vote was done by roll-call with all members in favor. Motion carried.
  - 1. Minutes of the regular meeting, January 20, 2021
  - 2. Schrupp - Addition
  - 3. Wagner - Driveway

**Continued Business:**

- A. **Properties out of Compliance:** Administrator Peterson noted that both property owners had contacted the City Office.
  - a. 304 Coffee Street East: Owners have patched a hole, and plan to replace windows in May when the temperature is warmer. Additionally they plan to continue restoration of the property this year.
  - b. 206 Elmwood Street East: The owner was not aware of the hole in the foundation and will investigate. The plan is to replace the roof prior to July 1, 2021. Finally the owner noted that the stack coming out of a basement window is for a water heater, not a heating unit.
- B. **Food Trucks:** Discussion was had regarding the number of units allowed and how that would be determined. Also discussed was what a fee might be, Mr. Bunge noted that some cities provide a rebate to established restaurants in town from the fees collected from the mobile units. Member Resseman motioned to table the discussion. Member Seiler seconded the motion. Member Resseman will reach out to local restaurants to attain their thoughts on the possibility of food trucks in town. Member Phillips and Administrator Peterson will reach out to some food truck owners and ask for their thoughts and opinions. Vote was done by roll-call with all in favor. Motion carried.

**New Business:**

- A. **Conditional Use Permit - 104 and 106 Parkway Avenue South:** Mr. Bunge noted several possibilities of things that could be done in the now vacant lots. At this time there are no changes that would affect the conditions set in the conditional use permit. Member Resseman motioned to approve extension of the conditional use permit. Member Phillips seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Planned Unit Development Ordinance:** A suggestion was made by the City Engineer to review the possibility of a planned unit development ordinance. Members will review a sample ordinance and

consider the opportunity. Member Resseman motioned to table the discussion. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- C. Another Time Ice Cream:** Member Resseman motioned to approve the permit application. Member Phillips seconded the motion. It was noted that the permit would not be reviewed by HPC, as the property owners are replacing, not making changes. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Wednesday, April 21, 2021, at 6:00 p.m.**

**Adjourn:** Member Lepper moved to adjourn at 6:33 p.m. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk