

**Lanesboro Park Board  
Regular Meeting  
Tuesday, June 22, 2021  
Lanesboro Community Center Meeting Room and Zoom**

**Members Present:** Teri Benson, Sam Hearldson, and Brenda Semmen

**Members Absent:** Rick Darling and Alex Gehrig

**Visitors:** Mark Lawstuen, Darla Taylor, Michele Peterson, Mitchell Walbridge, David Haugen

**Call to Order:** Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

**Adopt Agenda:** Board Member Semmen motioned to approve the agenda with the addition of Duct Cleaning. Member Benson seconded the motion. Motion carried, all in favor.

**Approve Minutes:** Motion was made by Board Member Hearldson to approve the meeting minutes from May 25, 2021 as submitted. Motion was seconded by Board Member Semmen. Motion carried all in favor.

**Consent Agenda:**

- a. Retirement Party 8/20/21

Motion to approve the consent agenda by Member Semmen. Motion was seconded by Member Hearldson. Motion carried all in favor.

**Regular Business:**

- A. Staff Update:** [Mark Lawstuen](#) reported that the Women's Bathroom at the Depot Building has been updated with new counter tops and sinks. Weed control at the ball field and campgrounds has been completed. The gazebo door was found in need of repair. The depot building has some wasp nests that need attention. The DNR recently hosted 3 fishing days and everything seemed to go well. Signs and payment boxes are being installed in the campground. David Haugen also noted that trees and branches were addressed in the park and also noted that some of the bare root trees are not surviving in the park. The tree budget for next year will be focused for the park.
- B. Ball Field Parking Ordinance:** A motion was made by Member Semmen to recommend to the city council that they amend the parking ordinance to allow for 8 spots of 15 feet allowable to commercial businesses who operate within the city limits, or non-profit groups with the first option to renew given to previous permit holders prior to April 1st. Motion was seconded by Member Hearldson. Motion carried all in favor.

Approved 7/27/21

- C. Bathroom RFP for Handicapped Restroom:** Board Member Semmen motioned to approve seeking bids to create a handicapped restroom in the storage area of the bathhouse as shown on the Bolton & Menk bathhouse design. Member Benson seconded the motion. Motion carried all in favor.
- D. Asphalt Surface at Sylvan Campground:** David Haugen was present to share with the board that a large rock had created a need for a cut out in the asphalt in Sylvan Park Campground. The need for excavation and repair will need to be budgeted for in the future. The rock causing the issue will require an approximate excavation area of approximately 15' X 20' section of asphalt repair.
- E. 2022 Budget:** Administrator Peterson asked the board to be considering items that need to be placed in the 2022 budget. She will work with the department heads to determine specific needs.
- F. Bass pond trail asphalt:** It was noted that there are multiple areas on the trail at the bass pond in need of repairs. The damage is so extensive that rip rap may be needed to secure the shoreline of the pond in order to complete the necessary repairs.
- G. Museum Repairs:** A quote from Meisner Roofing to repair gutter and downspout after water damage occurred last winter was presented to the board. It was suggested that we check with the contractor to see if any of the current materials can be salvaged. A motion was made to work with the contractor on the salvage possibilities and approve the work not to exceed the quoted price from Meisner Roofing by Member Hearldson and seconded by Member Gehrig. Motion carried all in favor.

**Miscellaneous:**

- A. Duct Work Cleaning:** During the Library board meeting it was noted that black particles are being blown onto the books. Quotes for cleaning the duct work within the Lanesboro Community Center Building are being sought. A motion was made to approve the cleaning of the ducts at the Community Center Building not to exceed \$12,000 was made by Member Semmen. The motion was seconded by Member Benson. Motion carried all in favor.

**Next Meeting:** Tuesday, July 27, 2021 at 4:30 p.m.

**Adjourn:** Motion was made by Board Member Semmen to adjourn at 5:14 p.m. Motion was seconded by Board Member Benson. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor  
Deputy Clerk