

**Lanesboro Park Board
Regular Meeting
Tuesday, September 29, 2021
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Sam Hareldson, Rick Darling, Alex Gehrig and Brenda Semmen

Members Absent: none

Visitors: Darla Taylor, Michele Peterson, Mitchell Walbridge, David Haugen, Maureen Anderson and Stacey Schultz

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Darling motioned to approve the agenda with the addition of pickleball court. Member Semmen seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Gehrig to approve the meeting minutes from August 24, 2021 as submitted. Motion was seconded by Board Member Darling. Motion carried all in favor.

Approve Consent Agenda:

- a. 9/29/21 City of Rochester-Chamber Room Rental
- b. 12/4/21 Wedding Rental- Maschoff
- c. 9/18/21 Gazebo Rental

A motion was made to approve the consent agenda by Member Semmen. Motion was seconded by Member Darling. Motion Carried all in favor.

Agenda Items:

A. **Staff Update:** David Haugen noted that the showers in the Women's Locker room Bathroom had recently been discovered to run all night long. It was found that the solenoids are not working properly and they are looking into parts for the aging equipment. The STS crew will be washing and sealing the gazebo in October. It was also noted that the STS crew is out of 4X4 for the walking path and are only currently 1/3 of the way up. No action was taken to provide additional 4X4 for the project at this time. An asphalt patch was put on the trail at the bass pond.

New Business:

- A. **Winter Meeting Schedule:** A motion to cancel the November 2021- February 2022 meetings of the park board was made by Member Darling and seconded by Member Hareldson. Motion carried all in favor.
- B. **2022 Budget:** Administrator Peterson noted that the preliminary budget was approved, and a meeting to work through the final budget will take place in the near future.

- C. **Lease of Building for Commercial Purposes:** The board was asked to consider creating a policy to allow for the lease of the dining room space for commercial purposes. A motion to reject the offer to lease the building for commercial purposes was made by Member Darling and seconded by Member Semmen. Motion carried all in favor.
- D. **Park Shelter:** Administrator Peterson requested permission to submit a LACF grant for \$2000.00 to replace a picnic shelter and start the cement work this fall. She noted that Mr. Cutting from the school is able to build the shelter this spring with his class. The materials and some picnic tables could seek funding from other local organizations like the Legion and Fire Department. A motion to approve the LACF grant application for \$2000.00 for cement work , and permission to seek funding from Lanesboro Legion and Lanesboro Fire Department for the remaining funds for the replacement of the park shelter was made by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.
- E. **Trash Compactors:** Administrator Peterson shared that the Planning and Zoning Commission and City Council will be considering the addition of trash compactors to the downtown area.
- F. **WHV Contract:** Dave and Darla met with Paul from WHV to get a better understanding of the services provided and to look into the humidity levels in the library. It was noted that if the library continues to see high humidity levels the best course of action would be to install an industrial dehumidifier. The frequency of filter changes should be adjusted to 4 times per year, and spaying the coils once per year with a disinfectant cleaning solution were both suggested going forward. A motion to continue the WHV contract for \$2480 with the twice per year services and add an additional two filter changes by city staff at approximately \$360 for filters was made by Member Hareldson and seconded by Member Gehrig. Motion carried all in favor.
- G. **Pickleball:** Maureen Anderson was present to suggest the park board could apply for grant funding to improve the pickleball courts with benches and a backstop. She also noted that the lighting in the area needs updating. Due to the unknown future of the area, a motion to table the matter was made by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.

Old Business:

- A. **Bathhouse RFP:** No Update, No Action.
- B. **Brochure:** A quote from Sarah Peterson was received. Updates will be dependent upon any camping changes that may need to be made to the current system. No action was taken.
- C. **Museum Roof Repairs:** Meisner Roofing has completed the repairs.
- D. **Community Center Wedding Lights:** The contract and fee for hanging lights for weddings was discussed. Currently David Bakke is paid the \$150.00 for each wedding that has lights hung and he is responsible for putting up and taking down the lights. A motion to table the item was made by Member Hareldson and seconded by Member Gehrig. Motion carried all in favor. It was noted that the park board will invite David Bakke to the next meeting to discuss the history of the agreement, future options and expectations.

Approved 10/27/21

- E. **Bike Racks:** Stacey Shultz is seeking permission to write a SHIP grant for funds available for placing bike racks in the downtown area. The grant deadline is November 1st. A specific location would still need to be identified if the grant is approved. A motion was made for Stacey Schultz to write a SHIP grant for bike racks and work with the city to determine a location should the grant be awarded by Member Hareldson and seconded by Member Darling. Motion carried all in favor.
- F. **Camping Reservation System:** It was noted that a recent user of Sylvan Park Campground used the park as a long term camping spot paying the weekly rate for multiple weeks in a row. She noted that it allowed them the flexibility to come to Lanesboro when their schedule allowed and leaving the camper in the park was the best option for them. It was requested that the board consider a seasonal fee for camping. A better way to track reservations still needs to be explored and researched. A motion to table the item was made by Member Darling and seconded by Member Gehrig. Motion carried all in favor.

Miscellaneous:

- A. **Tree Trust:** Stacey Schultz noted that the trees will be arriving in October and she will be working with the school to determine the location on school grounds.
- B. **Next Meeting Time:** Due to Football Tournament Game, A motion to move the October 26, 2021 meeting time to 4pm was made by Member Hareldson, and seconded by Member Gehrig. Motion carried all in favor.

Next Meeting: Tuesday, October 26, 2021 at 4:00 p.m.

Adjourn: Motion was made by Board Member Semmen to adjourn at 5:56 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk