

**Lanesboro Planning and Zoning Commission**  
**Regular Meeting**  
**Tuesday, October 19, 2021 6:00 p.m.**  
**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jeff Lepper, Chad Phillips, Jason Resseman, and Michael Seiler

**Absent:** Jason Harvey

**Visitors:** Karen and Andy Heimdahl, Frank Wright, Tamara Degarmo, LouAnne Hamann, Bonnie Handmacher, Andy Batstone

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda with the addition of a permit for the City of Lanesboro to the Consent Agenda. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Phillips. It was noted that Administrator Peterson reviews and approves permits per the zoning ordinance, the commission is then also asked to review the permits issued during the month. Vote was done by roll-call with all in favor. Motion carried.
  - 1. Minutes of the regular meeting, September 15, 2021
  - 2. Church Hill Condominium Association - Sidewalk Replacement
  - 3. Shipton - Exterior Painting
  - 4. Seiler - Window Replacement
  - 5. Dybing - Garage Permit Amendment and Renew
  - 6. Sobota - Driveway replacement
  - 7. Darling - Prescribed Grazing
  - 8. Gray - Prescribed Grazing

**Continued Business:**

- A. **Bike Racks:** Member Seiler noted the need for additional bike racks near the trail and throughout the downtown area. The idea would be to have racks that would accommodate various styles of bikes. Seiler noted that signs with QR codes could be created that would direct people on where racks are located. Members noted a desire to include integration into the 2022 street project if able, as well as noted concerns for snow removal. Discussion will be continued to allow members time to review design ideas, and to identify possible locations. Members felt it was best to identify these two pieces prior to moving forward with grant applications.
- B. **Trash Compactors:** Member Resseman provided an overview of the previous discussion on bringing the automatic trash compactors to Lanesboro. The current proposal would bring 2 units to Lanesboro on a trial basis for one year. At which time feedback would be considered from business owners, residents, visitors, and staff. Members questioned the total cost, if lease amounts would be paid during the winter months as well. Members noted by consensus that they felt this discussion should be forwarded on to the City Council.
- C. **Food Trucks:** Member Lepper motioned to move forward with discussion and review the draft of the ordinance for food trucks in Lanesboro. Member Seiler seconded the motion. It was noted that the

Approved 11/17/21

ordinance should include the provision that food trucks are allowed on private property. Administrator Peterson will send out copies of the existing ordinances, as well as the draft ordinance. Comments were then heard from the audience:

- There is a need to fill in gaps in service coverage, the City should make it as easy as possible for food trucks to operate in town, as well as allowing them on public property.
- Request that the Chamber of Commerce help to create solutions for offering food later in the evenings.
- Food services should be continued later in the day on Saturday and Sundays.
- A permit fee should be considered, to equalize the brick and mortar business expenses. Food trucks will not solve the problem, however how can they fit in and compliment what we already have.
- Creation of a collective space, to allow for pop-up businesses, a collaborative work space could be considered.
- A sub-committee or citizen action group should be created.

Vote was done by roll-call with all in favor. Motion carried.

**New Business:**

- A. Zoning Amendment Request - 513 Parkway Avenue South:** Administrator Peterson shared an application for a zoning amendment request to change from R1 to R3. A Public Hearing will be called for the November 17 meeting.

**Next Meeting: Wednesday, November 17, 2021, at 6:00 p.m.**

**Adjourn:** Member Seiler moved to adjourn at 6:52 p.m. Motion seconded by Member Lepper. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk