Lanesboro City Council
Regular Meeting
Monday, December 6, 2021
Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke
Absent: None

Regular Meeting:
Mayor Resseman called the Regular Meeting to order at 5:00 p.m.

A. Agenda: Member Goetzke motioned to approve the agenda with the additions of Root River Protective League, Resolution 2021-31, and Resolution 2021-32 to the Consent Agenda. Also adding Minutes from November 23, 2021 and Bathroom for Emergency Services Project to Miscellaneous. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. Approval of Minutes:
❖ Minutes of the Regular Meeting, November 1, 2021
Member Walbridge motioned to approve the minutes as submitted. Member Albrecht seconded the motion. Several clerical errors were then noted. Member Goetzke motioned to approve the amended minutes. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:
1. Accounts Payable
2. Fire Relief Association Retirement Benefit Level Increase to $1650
3. Eide Gambling Application
4. DNR Grant Amendment
5. Root River Protective League Temporary Alcohol
6. Resolution 2021-31 Accepting American Rescue Act Plan Funding
Mayor Resseman motioned to approve the Consent Agenda. Member Goetzke seconded the motion. Vote was done by roll-call with Members Resseman, Albrecht-Benson, Goetzke, and Walbridge voting in favor, Member Bakke abstained as he is a Fire Department Volunteer. Motion carried.

D. Project Reports:
   a. Wastewater Treatment Facility
      i. Pay Request #12: City Engineer Brian Malm recommended payment in the amount of $291,283.31. Member Bakke motioned to approve Pay Request #12.
Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. Department Reports:
   a. EDA:
      i. Workforce Housing Grant Opportunity: Member Goetzke motioned to approve the EDA applying for the Grant with the consideration of a tax abatement agreement for 505 Parkway Avenue South. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. New Business:
   a. Resolution 2021-29: Member Goetzke motioned to approve the resolution authorizing execution of a Tax Abatement Agreement. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
   b. Resolution 2021-28: Mayor Resseman motioned to approve the resolution approving plans and specifications and ordering advertisement for bids. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
   c. Zoning Amendment Request: Mayor Resseman noted that the Planning & Zoning Commission had recommended approval of the request to rezone parcel 190259000, 505 Parkway Avenue South from R1 to R3. Member Bakke motioned to approve the request. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
   d. Council Board Appointments for 2022: Mayor Resseman motioned to keep appointments the same from 2021 for 2022. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor.
      - Fire Department and Street: Chase Bakke
      - Planning & Zoning: Jason Resseman
      - Park: Mitchell Walbridge
      - Library and LPU: Mindy Albrecht-Benson
      - EDA: Joe Goetzke
   e. Eagle Bluff Federal EDA Grant Submission: Colleen Foehrenbacher, Executive Director for Eagle Bluff Environmental Learning Center provided an overview of the request. Eagle Bluff would like support to apply for Federal Grant funding to create a Nature Center that would provide additional services as well as serve as an entrance to the Center. Member Walbridge motioned to approve submission of a letter of support. Member Bakke seconded the motion. Vote was done by roll-call with Mayor Resseman and Members Bakke, Albrecht-Benson, and Walbridge voting in favor. Member Goetzke abstained as he is an employee of Eagle Bluff Environmental Learning Center. Motion carried.
   f. Off-sale Liquor License Request: Member Goetzke motioned to move forward with amending the ordinance to allow another off-sale license. Member Walbridge seconded the motion. Randy Rakosnik spoke regarding their intention to sell Charcuterie boards with a bottle of wine to the local bed and breakfasts. Their wish would be to have this as a single use, non-transferable license. Member Goetzke then withdrew his original motion. Member Goetzke motioned to table the discussion. Member Walbridge seconded the motion. Administration will complete further study on what options are available. Vote was done by roll-call with all in favor. Motion carried.

G. Continued Business:
   a. Personnel Discussions
i. **Market & Calibration Study**: Mayor Resseman motioned to table until the January meeting when a presentation will be provided. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

ii. **PTO Carryover**: Member Goetzke motioned to lower the maximum PTO carryover to 600 hours by the end of 2023. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

iii. **Leave of Absence**: City Personnel policy was shared, no further discussion was had.

b. **Street Closure Policy**: Member Walbridge motioned to table the discussion. Mayor Resseman seconded the motion. Member Goetzke noted that the policy from the City of Walker might be a good fit. Vote was done by roll-call with all in favor. Motion carried.

c. **Board and Commission Member Appointments for 2022**: Mayor Resseman motioned to appoint Brian Roelofs to the Public Utilities Commission for a three year term. Member Bakke seconded the motion. It was noted that there are still vacancies to be filled for Planning & Zoning as well as Heritage Preservation.

d. **Attorney Services**: Mayor Resseman motioned to table the discussion to allow time for discovery. Member Goetzke seconded the motion. Motion carried.

e. **Ordinance 54.06**: Member Walbridge motioned to approve the ordinance as amended. Member Goetzke seconded the motion. Motion carried.

H. **Miscellaneous**:

a. **Minutes from the Special Meeting, November 23, 2021**: Mayor Resseman motioned to approve the minutes as presented. Member Goetzke seconded the motion. Motion carried. Mayor Resseman motioned to allow the City Administrator and City Attorney to contract with additional legal counsel if necessary. Member Goetzke seconded the motion. Motion carried.

b. **Emergency Services Project**: It was noted that in order to meet state building code a second half bathroom was needed for the facility. Mayor Resseman motioned to install the bathroom as presented for a total cost of $3,880. Member Walbridge seconded the motion. Discussion was had if the cost for the bathroom could be found somewhere else in the project. Mayor Resseman then amended his motion to note installation of the bathroom if it is absolutely necessary to meet code requirements. Member Walbridge seconded the motion. Motion carried with all in favor. Mayor Resseman then motioned to deny the request for the installation of a urinal at a cost of $1500. Member Goetzke seconded the motion. Motion carried with all in favor. Administrator Peterson noted that the Fire Department will be reviewing equipment upgrades at their December meeting, and will forward any conclusions to the City Council for the January meeting.

Mayor Resseman motioned to recess the meeting at 5:51 pm until the Public Hearing at 6:00 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Mayor Resseman opened the Public Hearing at 6:00 p.m. No comments were made, and the hearing was closed at 6:05 p.m. The regular meeting was resumed at this time.
I. New Business Continued:
   a. Resolution 2021-30: Member Goetzke motioned to approve Resolution 2021-30 Certifying the Final Tax Levy for 2022 in the amount of $729,011. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Next Meeting: Monday, January 3, 2022 5:00 p.m.

ADJOURN: Mayor Resseman moved to adjourn at 6:06 p.m. Motion seconded by Member Bakke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk