

**Lanesboro City Council
Regular Meeting
Monday, March 7, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Andy Heimdahl, Sandy Webb, Anthony Schwartz, Colin Bakke, Scott Strom, Darla Taylor, and Jason McCaslin.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the following additions to Miscellaneous: BBD Fireworks Grant Application, Fillmore County Ambulance Contract Update, Mobile Food Provider Update, Pay Equity Report Update, and Technology. Member Bakke seconded the motion. Motion carried with all in favor.

B. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, February 7, 2022

Member Albrecht-Benson motioned to approve the minutes with a spelling correction. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-19 Reestablishing Precincts and Polling Places
3. Buffalo Bill Days Gambling Permit
4. Buffalo Bill Days Parade Permit
5. Buffalo Bill Days Temporary Liquor License
6. Fire Department Temporary Liquor License

Member Goetzke motioned to approve the Consent Agenda as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #15:** Bolton & Menk Engineering recommended payment in the amount of \$305,136.32. Mayor Resseman motioned to approve Pay Request #15. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. Department Reports:

- a. **Fire Department:** Assistant Chief Colin Bakke shared the department's request to move the annual street dance during Buffalo Bill Days. They are requesting closing a portion of Coffee Street East from Parkway Avenue North to Kenilworth Avenue North from 5 pm to approximately 12:30 on Friday, August 5, 2022. Member Goetzke motioned to approve the street closure request. Member Bakke seconded the motion. Mayor Resseman and Members Goetzke, Bakke, and Walbridge voted in favor. Member Albrecht-Benson voted no. Motion carried. Bakke then shared that a suspended ceiling was not included in the original bid for the Emergency Services Building in the meeting room area. The department is requesting to have one installed at a total cost of \$6,000. Member Bakke

motioned to approve the expense and installation. Member Goetzke seconded the motion. Motion carried with all in favor.

- F. **Fillmore County Assessor Presentation:** Fillmore County Assessor Jason McCaslin shared a presentation discussing the assessor's role in the property tax system, as well as how properties are valued, and how that is associated with the City Levy.
- G. **New Business:**
 - a. **Consideration for Public Comment as part of Regular Meetings:** Members had a thorough discussion regarding implementation of a Public Comment Period during all public meetings. Member Bakke motioned to include a Public Comment Period at the start of all meetings prior to the agenda being approved. Comments will be limited to a two minute time period per person. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - b. **Capital Improvement Plan - Shoreline Improvement:** Mayor Resseman shared that he was contacted by a member of the community concerning the clean up and restoration of the shoreline of the Root River through the City. Mayor Resseman suggested that members brainstorm ideas for projects that the City could request funds from the legislature for similar improvements. Discussion will be continued.
- H. **Continued Business:**
 - a. **Speed Limit Discussion:** Information from the City Engineer was shared that noted a City does have the authority to set speed limits within City limits. Members shared concerns for vehicles traveling outside of the posted limits currently, especially near the school. Law enforcement will be contacted to discuss opportunities to patrol this area to provide enforcement prior to considering making changes to the speed limit.
 - b. **Street Closure Policy:** Members noted a desire to create a policy for street closure requests. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
 - c. **Round-up Dollars Review:** Attorney O'Koren reviewed the letter of opinion he drafted discussing the City's right to the Ambulance Round-up Dollars. Attorney O'Koren noted that due to the Lanesboro Ambulance Association being an independent 501C3, the City of Lanesboro did not have authority over the Round-up Dollars once the disbursement was made. For this reason he did not feel the City of Lanesboro had grounds to request how those remaining funds should be spent.
 - d. **American Recovery Funding:** The EDA did suggest grants to businesses and nonprofits in the amount of \$24,000. Consideration for improvements in Sylvan Park, specifically the area occupied by the tennis courts was also discussed. Finally the possibility of replacing the HVAC system in the community center was weighed, although additional information will be needed. Administrator Peterson will create a community survey to gather feedback from the community prior to a final decision being made.
- I. **Miscellaneous:**
 - a. **Buffalo Bill Days Grant Application for Fireworks:** Mayor Resseman motioned to approve the grant application. Member Bakke seconded the motion. Motion carried with all in favor.
 - b. **Fillmore County Ambulance Contract:** Fillmore County Commissioners voted to have Lanesboro send back the \$4,500 as well as the contract, so that those funds could be issued to Preston Emergency Services for 2022. Administrator Peterson also talked with Commissioner Bakke about funding possibilities for other Emergency Service departments for future funding years.

- c. **Mobile Food Provider Update:** The Planning & Zoning Commission did have a good discussion and reviewed several different options. The commission did offer amendments to the ordinance drafted by Attorney O’Koren. Attorney O’Koren is reviewing those amendments, and will provide an updated draft for the March Zoning meeting. Once the Zoning Commission approves, the ordinance will then be sent to the City Council for review.
- d. **Pay Equity Report Update:** The 2021 Pay Equity report has been completed, and the City was found to be in compliance.
- e. **Technology:** Administrator Peterson shared frustration over the current technology being used to conduct City meetings. Members offered suggestions from the purchase of a TV, to a hardwire internet connection, as well as consideration for the purchase of an owl system. Peterson will work on the internet connection, and search out other possible improvements. Members noted the possibility of utilizing American Recover Funds to cover the expense of any upgrades.

Next Meeting: Monday, April 4, 2022 6:00 p.m.

ADJOURN: Member Albrecht-Benson moved to adjourn at 7:27 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk