

Lanesboro City Council

Regular Meeting

Monday, April 4, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O'Koren, Deane Benson, Andy and Karen Heimdahl, Sandy Webb, Darla Taylor, Jason Dauer, Joe Deden, Mary Bell, Greg Skauge, Jeff Holmquist, Jeff Schwichtenberg, David Meyer, Justin Buchardt, Bonita Underbakke, Carly and Mike McNeilus, Randy Rakosnik, Jeff and Mary St Mane, Stacey Schultz, Brian Malm, Lester Dunn, Andy Batstone, Eric Gehrke, Fred Kiel, Phillip Haug, and Sheila Drake.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Public Comments:

- a. **Karen Heimdahl:** Noted she felt it was too early to look at regulating food trucks, as there have been no issues to date. She feels the required distance from a restaurant as well as the fees associated with food trucks are arbitrary. The Council should consider an annual fee, rather than per occurrence fees. Sylvan Brewery is not looking to take business away from existing businesses, simply to improve the variety of available options. The fee proposed for the street closure policy is exorbitant.

- B. **Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following additions to Miscellaneous: Resolution 2022-20 Appointing Election Judges and 2022 Lodging License for Historic Scanlan Inn. Member Bakke seconded the motion. Motion carried with all in favor.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, March 7, 2022: Member Goetzke motioned to approve the minutes amending item G, a for an incomplete sentence. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- ❖ Minutes of the Special Meeting, March 22, 2022: Member Goetzke motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Parkway Place Lodging License

Member Walbridge motioned to approve the Consent Agenda as presented. Member Goetzke seconded the motion. Motion carried with all in favor.

- E. **Arbor Day Proclamation:** Mayor Resseman read the proclamation aloud.

F. Project Reports:

- a. **Wastewater Treatment Facility**

- i. **Pay Request #16:** Bolton & Menk Engineering recommended payment in the amount of \$171,185.04. City Engineer Brian Malm noted the contractor recently noted some delays in receiving equipment, he will determine the impact to the contract as well as schedule. The original substantial completion date (when the owner has use of the facility) was June 25, with a final completion date of

October 3, 2022. Member Walbridge motioned to approve Pay Request #16. Member Bakke seconded the motion. Motion carried with all in favor.

G. Department Reports:

- a. **Park Board:** Member Walbridge noted the commission had met in March for the first time since last year with a lengthy agenda. The board approved a quote for improving lighting in the museum. The board is also considering ways to make improvements to the bathhouse in an effort to become ADA compliant. Improvements to the sidewalk on the exterior of the building were approved. The Gazebo roof is also in need of repair, the board is looking for bids to complete the work as well as possible funding sources. Walbridge also expressed gratitude for the donation of a picnic table from the Memorial Ice Fishing Tournament.
- b. **Library:** Member Albrecht-Benson reported that the Library budget is on track, noting that revenue will be caught up with the property tax disbursement in June. Circulation numbers are similar to that of last year. A Library Budget training was recently presented by SELCO, board members attended as well as herself and Administrator Peterson. The training was very beneficial. Our Library Board is a governing board due to the fact that Lanesboro is a statutory City. That gives the board the power to set wages and hire staff members. SELCO shared additional information on various funding sources and noted the importance of having a strategic plan outlining specific priorities.

H. New Business:

- a. **Deden Request for Improvements:** Joe Deden and Mary Bell were present to discuss the opportunity to improve two different platted right of ways, Elmwood Street as well as the alley to the south of the lot they recently purchased. They would like to begin construction in July of this year. City Engineer Brian Malm provided a review of the City's Public Improvement Policy, noting that improvements would be assessed to adjacent property owners. Council noted that Engineering would need to be completed to consider either improvements. Jeff St Mane who owns the property to the North shared that although he is in support of the plan to build a house, he does not want to be assessed for improvements to the right of way. Both property owners will consider petitioning the City to vacate the right of way.
- b. **Refuse and Recycling Bids:** Administrator Peterson shared a summary sheet of the four proposals received from Richards Sanitation, Waste Management, Harter's Quick Clean-up, and LRS. Member Goetzke motioned to accept the bid from LRS. Member Bakke seconded the motion. Members asked each contractor questions relating to fuel surcharges, annual increases, ownership, and bag service availability. Motion carried with all in favor.

I. Continued Business:

- a. **Street Closure Policy:** Member Goetzke shared the draft policy he created from the example from the City of Walker. Mayor Resseman motioned to table the discussion to allow more time for review. Member Goetzke seconded the motion. Members noted concern for identifying what the concern is specifically as well as concern for the fee for application and damage deposits. Motion carried with all in favor.
- b. **Policy for Public Comments:** Members reviewed the draft policy. Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. The policy will be brought for consideration at the May meeting. Motion carried with all in favor.
- c. **Mobile Food Unit Ordinance:** Mayor Resseman provided discussion from the Planning & Zoning Commission. Member Goetzke motioned to approve the ordinance. Member Bakke seconded the motion. Discussion was had regarding the distance requirement,

limit on number of units allowed, as well as the need for an ordinance. Member Albrecht-Benson motioned to remove item 5c requiring a specific distance from another restaurant. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Walbridge, and Bakke voting in favor. Member Goetzke abstained, Mayor Resseman voted against the motion. Member Albrecht-Benson motioned to remove the limit of two trucks from item 7. Member Walbridge seconded the motion. Member Albrecht-Benson then redacted her motion. Member Albrecht-Benson motioned to remove item 7 completely. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Bakke, and Walbridge voting in favor. Member Goetzke abstained from voting, Mayor Resseman voted against the motion. Member Albrecht-Benson motioned to amend section 8 to reflect exemption for City events on Public Property as well as consideration for separate fee schedule for those events which may not be lower than the City's fee schedule. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Walbridge, and Bakke voting in favor. Member Goetzke abstained from voting, Mayor Resseman voted against the motion. A vote was then taken for the ordinance. Motion carried with Members Albrecht-Benson, Bakke, and Walbridge voting in favor. Member Goetzke abstained, and Mayor Resseman voted against the motion. Attorney O'Koren will provide a draft of the amended ordinance.

- d. **American Recovery Funding:** Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Administrator Peterson will contact contractors regarding pricing and lead times for the May meeting. Motion carried with all in favor.
- e. **Technology:** Member Goetzke motioned to approve purchase of an Owl, TV, and mounting bracket for the Council Meeting Room. Mayor Resseman seconded the motion. Motion carried with all in favor.
- f. **Speed Limit Discussion Follow-up:** Administrator Peterson shared the findings of several speed studies completed, noting an issue with speeding through Sylvan Park was identified. As well as a speed sign borrowed from Fillmore County has been brought in for Ashburn Avenue, the hope is to educate the public on the posted speed limit.
- g. **Capital Improvements:** Members will continue to review the priorities within the Capital Improvement Plan.

J. **Miscellaneous:**

- a. **Resolution 2022-20 Appointing Election Judges:** Member Goetzke motioned to approve the resolution appointing election judges for the Special Election in May, as well as the Primary and General Elections later in the year. Mayor Resseman seconded the motion. Motion carried with all in favor.
- b. **Lodging License for Historic Scanlan Inn:** Mayor Resseman motioned to approve the lodging license due to all required paperwork being submitted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **2022 Road Project Meeting Schedule:** Additional information will be shared very soon regarding upcoming meetings for the potential road project.

Next Meeting: Monday, May 2, 2022 6:00 p.m.

ADJOURN: Member Bakke moved to adjourn at 7:52 p.m. Motion seconded by Member Goetzke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk