

Approved 6/29/22

Lanesboro Economic Development Authority
Regular Meeting
Thursday, June 2, 2022 at 10:30 a.m.
Via Zoom and In Person Council Chambers

Present: Elaine Edwards, Phil Dybing, Cathy Enerson and Joe Goetzke

Absent: None

Visitors: Jonathon Lavine, Andrej Zalinski and Bonita Underbakke.

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda as submitted. Member Dybing seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No guest comments.
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes May 5, 2022
 - B. Financial Report

Member Dybing motioned to approve the Consent Agenda items with the correction to the May 5 minutes changing real estate to restaurants and lodging in the Other Information. Member Goetzke seconded the motion. Motion carried with all in favor.

5. City Business:

- A. **Council Reps/City Administrator/Planning and Zoning:** A neighborhood meeting was held on 6/1 for the upcoming street and utility project. The public hearing will be held on 6/6 for accepting the assessments and awarding the contract. The Food truck ordinance will be revisited at the next meeting as well. There will be a discussion on the Christmas tree. It was also noted that trash compactors are to be installed next week.
- B. **Chamber Report:** The walking tour was very well attended. The Chamber will have literature available at Rhubarb Fest and Art in the Park. The Rocking the Driftless Bingo cards are available at the Chamber Office.
- C. **School Board:** No update given. It was noted that a teacher's conference will be held October 20th at Lanesboro Public Schools for up to 150 other teachers of small area schools.

6. Revolving Loan:

- A. **New Loan Requests:** Joel Pfeffer loan request was submitted due to the need for additional funding for unexpected costs related to installation of sprinklers. Mienergy cannot make a loan to the city for housing however Dairyland can. A motion was made by Member Goetzke to recommend to the city council the approval of the Dairyland to Mienergy to City of Lanesboro

Approved 6/29/22

75K revolving loan application at 1% interest. This loan would then be loaned out to Joel Pfeffer at 2% interest over 7 years with the conditions of tax abatement, development agreement and 9 units established. Motion was seconded by Elaine. Motion carried all in favor.

- B. Business Interruption Loan Program:** Guidelines and Policies as well as a revised application were presented. A motion to adopt the Business Interruption Loan Program using unrestricted loan funds was made by Member Dybing and seconded by Member Goetzke. Motion carried all in favor.

7. Old Business:

- A. Tax Abatement for the Long Term Rental Housing Project:** Recommendation to city council.
- B. Livability website Tab Update:** Michael Seiler shared the new tab on the city website. The group was asked to review the pages and tabs and offer suggestions or edits. The page is live and can be linked to the Chamber website and shared.
- C. L.E.A.N. Meeting:** June 15th at 9am is the next meeting. They will be working to complete the items needed for homework.
- D. Wayfinding Sign:** Finish work should be completed in June.
- E. CEDA Main Street Grant Application:** We were not awarded.
- F. American Rescue Plan Act Funding:** There has been no update on the unspent portion of the funds.

8. New Business:

- A. EDA Letters of Support and Endorsements:** It was noted that an approval and consensus is needed before a letter of support on the EDA's behalf should be submitted to any group or organization seeking grants.
- B. Housing and Business Start Up Resource Sheets:** Should be reviewed as part of the website information.

9. Director's Report: Director Enerson will be meeting with the potential new owners of a coffee shop.

10. Other: CEDA Annual Meeting is June 16th in Pine Island. Cathy is away July 7-13th. A Motion to move the July 7th EDA Meeting to Wednesday June 29th at 10:30 am was made by Member Goetzke and seconded by Member Dybing. Motion carried all in favor. Also noted by Member Dybing was that the Lamon development had a completed survey and a preliminary plan should be submitted in the near future.

11. Adjourn: Member Dybing moved to adjourn at 12:01 p.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Wednesday June 29, 2022 at 10:30 a.m.

Respectfully Submitted,
Darla Taylor Deputy Clerk