

Lanesboro City Council
Regular Meeting
Tuesday, July 5, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, City Engineer Brian Malm, Bonita Underbakke, Supervisor David Haugen, Chief Blaise Sass, Luis Hummel, Mike Bubany, Wanda Hanson - FCJ, Joel and Brooke Pfeffer, Jeff Lepper, Jon Buggs, and Cliff Grevstad.

Zoom Participants: Deane Benson, Lester Dunn, and John Dahle.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Albrecht-Benson motioned to approve the agenda with removal of New Business item A - Tilted Tiki, and addition to Miscellaneous of Office Closure Request. Member Bakke seconded the motion. Motion carried with all in favor.

B. Public Comments: No comments were made.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, June 6, 2022: Member Goetzke motioned to approve the minutes amending Continued business item A, to clarify two units per day would be allowable. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-30 Establishing Mileage Reimbursement Rate
3. Resolution 2022-29 Appointing Election Judges
4. Chamber of Commerce, Fiscal Agent Request for SMIF Grant Application

Member Bakke motioned to approve the Consent Agenda items as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

E. SMIF Presentation: Alissa Oeltjenbruns reviewed the opportunities that the Southern Minnesota Initiative Foundation can provide. It was noted that the annual donations are appreciated, and help to make additional resources available.

F. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #19:** Brian Malm recommended payment of pay request #19 in the amount of \$261,074.25. Member Walbridge motioned to approve the pay request. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements

- i. **Change Order:** Brian Malm recommended approval of Change Order #1, which amended the significant completion date for the project. The Kirkwood Street portion would not be started until 2023. Mayor Resseman motioned to approve. Member Bakke seconded the motion. Motion carried with all in favor.
- ii. **Finance Documentation:** Mike Bubany reviewed the funding application and source information for the portion of the project not eligible for funding from PFA. Member Bakke motioned to approve Resolution 2022-31 approving the financing. Member Goetzke seconded the motion. Motion carried with all in favor.

G. Department Reports:

- a. **Preston Police:** Police Chief Blaise Sass noted the department has recently replaced one of the squad cars, this one however is black rather than the others that are white in color. New tasers were also recently purchased. The department applied for and received a grant from the Preston Community Foundation in the amount of \$2,500, which covered approximately one half of the total cost of the tasers.
- b. **EDA**
 - i. **Business Interruption Loan Program:** Member Goetzke reviewed the program created by the EDA to help local businesses. Mayor Resseman motioned to approve the loan program as presented. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Sparrow Valley Properties:** Member Goetzke reviewed the EDA's recommendation for a loan and tax abatement for Sparrow Valley Properties. Mike Bubany offered to create a schedule of the required processes. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
 - iii. **L.E.A.N.:** Administrator Peterson shared the powerpoint presentation created by EDA Director Cathy Enerson for the Southern Minnesota Initiative Foundation as a highlight of the Rural Entrepreneurial Venture Program.
- c. **Street - Sidewalk Replacement:** Supervisor David Haugen noted that there are several areas on the priority list which have sidewalks that do not flow the entire block due to elevation concerns. Council Members suggested looking into the potential cost to complete the sidewalk, while meeting ADA requirements. Haugen will search out bids to include finishing groundwork for sidewalk replacement. From there the priority list will be compared to the available budget, and a suggestion for replacement schedule will be made at the August meeting.

H. New Business:

- a. **Ordinance 112.22 - Liquor Licensing:** Member Goetzke motioned to table the discussion. Member Bakke seconded the motion. Administrator Peterson will prepare an amended ordinance, including updating definitions for the August meeting. Motion carried with all in favor.
- b. **Ordinance 112.10 - Tobacco Licensing:** Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Administrator Peterson requested Members review the model ordinance submitted, and offer suggested amendments at the August meeting. Motion carried with all in favor.
- c. **CBD/Hemp/Cannabis Sales Ordinance:** Chief Blass Sass noted that recent changes in the Legislature have provided additional guidance on the sale of these products. Mayor Resseman and Member Goetzke volunteered to look into creating an ordinance which

would regulate the licensing of sellers within the City of Lanesboro. Discussion will be continued in six months, to allow time to see if the legislature makes additional changes.

I. Continued Business:

- a. Christmas Tree Discussion:** Staff members are looking into the creation of a unit that could be moved to another location if needed.
- b. Bothun Land Transfer:** Work continues to determine the potential cost to transfer the land.

J. Miscellaneous:

- a. Candidacy Filing Period:** The filing period for the 2022 Municipal Offices Election will be August 2, 2022 at 8:00 a.m. through August 17, 2022 at 5:00 p.m.
- b. Employee Reviews:** Members discussed the Administrator/Clerk should be reviewed by the Council as a whole, while other staff members should be provided a review by the Administrator/Clerk and a Council representative. All findings will be shared with the Council as a whole.
- c. Employee Resignation:** Mayor Resseman motioned to approve the resignation of Jacob Peterson. Member Bakke seconded the motion. Motion carried all in favor. Mayor Resseman then motioned to post the position as open. Member Albrecht-Benson seconded the motion. The goal is to have an applicant for the Council to review on August 1, 2022. Motion carried with all in favor.
- d. Office Closure Request:** Mayor Resseman motioned to close the City Office on Friday, July 8, 2022 as well as close at 1:40 p.m. on Thursday, July 14, 2022. Member Goetzke seconded the motion. Discussion was had regarding finding an alternative solution so that the office could remain open, discussion to be continued. Motion carried with all in favor.

Next Meeting: Monday, August 1, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:26 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk