

**Lanesboro City Council
Regular Meeting
Monday, August 1, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Supervisor David Haugen, Fire Chief ,Rob Wagner, Jon Buggs, Deputy Clerk Darla Taylor, Jerome Ritter, Phil & Chlorese Haug, Jenny Haug, Hannah Wingert, Andy & Karen Heimdahl, and Attorney Lee Novotny

Zoom Participants: City Engineer Brian Malm, Deane Benson, Lester Dunn, Marlin Miner, John Dahle, and Char (no last name provided).

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Walbridge motioned to approve the agenda with the addition of Resignation to the EDA department report. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

B. Public Comments: No comments were made.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, July 5, 2022: Member Albrecht-Benson motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- ❖ Minutes of the Special Meeting, July 12, 2022: Member Walbridge motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Rezoning of Parcel 190438000 from RA to R1
3. Variance Request for Parcel 190143010 For Solar Panel Installation

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

i. Pay Request #20: Brian Malm recommended payment of pay request #20 in the amount of \$229,700.89. Member Albrecht-Benson motioned to approve the pay request. Member Walbridge seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements: Brian Malm shared that residents have been offered to sign up for eblasts, that way they have the most up to date information. Additionally newsletters are shared on the City Website. Mobilization has begun, and

pavement removal will begin this week as well. A subcontractor will be removing all of the trees within the project area this week. Underground utility work will begin on Beacon Street this week. The Pleasant / Sheridan Alley work will begin in 1-2 weeks.

F. Department Reports:

- a. **Fire:** Chief Wagner presented the option to purchase a 2009 Pierce, while selling the 2005 Freightliner outright. At this time the truck would be available in September of 2023. Members discussed the age of the truck, as well as the quality, and replacement schedule. Member Goetze motioned to approve the purchase of the 2009 Pierce, and the sale of the 2005 Freightliner. Mayor Resseman seconded the motion. Motion carried with all in favor. Additionally Wagner noted that the new facility is almost complete, once the final checklist items are completed, an open house will be held.
- b. **Public Works**
 - i. **Sidewalk:** Supervisor Haugen presented the planned work for this year, along with the price estimates for sidewalk replacement. Mayor Resseman motioned to call for a Public Hearing to consider assessments. Member Goetzke seconded the motion. Motion carried with all in favor.
 - ii. **Office:** Supervisor Haugen shared the design plan for constructing an office in the existing building. The office is needed to help control the humidity for the stored documents and computer. It was noted that the only other improvements that would be needed on the building at this time is to repair the cement floor. Mayor Resseman motioned to approve the installation of the office. Member Bakke seconded the motion. Motion carried with all in favor.
 - iii. **Staff:** Interviews were conducted with the findings presented to the Park Board. The Park Board recommended hiring Michael Wangen and Peyton Olson. Member Goetzke motioned to approve the recommendation. Member Bakke seconded the motion. Hours will be shared between the two for a maximum not to exceed the budget for 2022. Motion carried with all in favor.
- c. **EDA**
 - i. **Loan Request:** A summary of the loan request as prepared by Financial Advisor Mike Bubany was shared with the Council. Member Goetzke provided a brief overview. Member Albrecht-Benson motioned to call for a Public Hearing to consider the financing option. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Application:** Member Goetzke motioned to approve Administrator Peterson to sign the finance application for Dairyland Power. Member Bakke seconded the motion. Motion carried with all in favor.
 - iii. **Resignation:** Member Goetzke motioned to accept the resignation of Elaine Edwards from the EDA and post the open seat. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

G. New Business:

- a. **Heimdahl Agenda Request:** The current design plan for the reconstruction of Beacon Street West shows two parking spaces directly in front of Sylvan Brewing. The Heimdahls requested the striping for these two spaces be removed. City Engineer Brian Malm presented an alternate plan to move the spaces further to the west and implement a pathway estimated to be 4-6' in width. Mayor Resseman motioned to remove the

striping for the two spaces in front of Sylvan Brewing and install a walkway 8' in width. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- b. **Parkway Market - Parking:** A request was made to move a 30 min parking sign from Coffee Street West to Parkway Avenue N during the Street Improvement project this year. Supervisor Haugen noted that there is an existing pole that could be utilized for the sign. Member Goetzke motioned to approve the request for temporary signage during the construction project. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Nuisance Ordinance Violations:** Attorney O'Koren reviewed the process for nuisance ordinance violations. Per the ordinance, once a violation has been noted a letter is sent to the property owner, which notes a period of 10 days to correct the violation. If a correction is not made within that time period a hearing should be called to consider the City stepping in and correcting the violation, and ultimately assessing the property owner. O'Koren shared that it is important to treat all properties the same, and noted there are several properties that the City has been working with to correct the violation.
- d. **Haug Request:** Attorney Lee Novotny representing Phil and Chlorese Haug presented the request to dedicate a public street that was previously vacated. The premise for the request stems from an ongoing property dispute between the Haug's and their neighbors. In researching the vacation, it appears that the incorrect land description was provided for the vacation recording. Mayor Resseman motioned to table the discussion to allow time for members to review the information presented by Attorney Novotny. Member Walbridge seconded the motion. City Engineer Brian Malm offered that they had documented several details during the discovery process for the 2017 Street and Utility Project, and would share that information with Attorney O'Koren. Motion carried with all in favor.
- e. **Brush Dump Lease:** Member Goetzke motioned to approve the lease as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- f. **Employee Reviews:** Administrator Peterson shared the reviews conducted this year, and noted that all reviews are being completed at the staff member anniversary date. Members discussed the format for conducting the review for the Administrator/Clerk. Member Goetzke motioned to table the discussion, with the intention to decide on the format at the next meeting. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

H. Continued Business:

- a. **Ordinance 112.10 - Tobacco Licensing:** Mayor Resseman motioned to table the discussion. Member Walbridge seconded the motion. Motion carried with all in favor.
- b. **Ordinance 112.22 - Liquor Licensing:** Member Goetzke motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Coleman Assessment Objection:** Attorney O'Koren presented the agreed upon settlement of \$12,500 per the guidance from the City Council. Member Goetzke motioned to approve the settlement agreement. Member Bakke seconded the motion. Motion carried with all in favor.
- d. **Christmas Tree Discussion:** Discussion to be continued.
- e. **Bothun Land Transfer:** Discussion to be continued.

I. Miscellaneous:

- a. **September Meeting Schedule:** Mayor Resseman motioned to move the September meeting to Wednesday, September 7, 2022 at 6:00 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Next Meeting: Wednesday, September 7, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk