

Approved 11/3/22

Lanesboro Economic Development Authority
Regular Meeting
Thursday, October 6, 2022 at 10:30 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Tom Pursell, Cathy Enerson and Joe Goetzke

Absent: None

Visitors: Jonathon Lavine, Michael Seiler, Melissa Vanderplas, Sarah Peterson and Bonita Underbakke.

1. **Call To Order:** Member Dybing called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda. Member Dybing seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No comments were shared.
4. **Approval of the Consent Agenda:** Member Dybing motioned to approve the Consent Agenda items noting a spelling error on Blandin in the minutes. Member Pursell seconded the motion. Motion carried with all in favor.
 - a. September 1, 2022 EDA Minutes
 - b. Financial Reports
5. **City Business:**
 - a. **Council Reps/City Administrator/Planning and Zoning:** City Administrator Peterson noted that a public hearing will be held on liquor license ordinance updates. The tax abatement for Sparrow Valley was amended. A Development agreement with G3 was approved for Hillside Ave and sewer updates. Additionally a letter of correction was issued to RLH grain for the grain bin with a 12 month completion.
 - b. **Chamber:** The membership drive is underway and a social mixer will be held tonight at Sylvan Brewing. 8600 visitors have been counted so far in 2022, which compares to 8900 for all of 2021.
 - c. **School Board:** Sarah Peterson shared that employees are needed including bus drivers, paras, kitchen, special ed teacher, and clerical. A Small School Teaching Conference will be held on October 20th with over 100 participants expected to attend. Modifications to the bus garage and location are being explored including the use of electric buses. The need to remodel space into additional classrooms for the increased number of students is being planned for.
6. **Revolving Loan:**
 - a. **New Loan:** Jason and Bridget Harvey made application for a new loan to help them with the succession of the High Court Pub. A motion to approve the new loan in the amount of \$40,000 for 7years at 2% interest with payments beginning on 3/1/23 in the amount of \$510.70

contingent on the receipt of the USDA fund balance was made by Member Dybing and seconded by Member Pursell. Member Goetzke noted the terms should be included in the motion that was made. Motion carried with all in favor.

- b. Tax Abatement Update:** The tax abatement agreement was amended by city council to allow for distribution of the funds during the project once all bank funds have been exhausted.
- c. Collections-Beautiful Something:** A motion was made by Member Goetzke and seconded by member Dybing to offer the restructuring of the past due loan amount of \$1786.40 at 2% interest for 5 years with monthly payments beginning on 1/1/23 and a collateral position as 1st lien on the building, as well as all additional costs of paperwork filing billed to the owner. This offer is valid until 12/1/22 at which time the loan would be turned over to collections. Motion carried all in favor.

7. Old Business:

- a. Livability Website Tab Final Report:** Michael Seiler shared a final report including some statistics of the project.
- b. L.E.A.N. Meeting:** Cathy Enerson noted that Compeer Financial will be visiting here on November 22nd and invited members to attend.
- c. Welcome Week:** Attendance was good and included Brenda Pohlman from Fillmore County Public Health and Pam Bishop from SMIF.
- d. Housing Incentive:** No update
- e. EDA Brochures:** Cathy will have a design estimate from Sarah Peterson for the next meeting.
- f. USDA reimbursement request:** Cathy Enerson is working on the request for funding.
- g. Parking Ordinances in various communities:** No Updates.
- h. Community Cooperative Investment Group:** The event will be held on Nov 3, 2022 and flyers were sent out in the utility bill. The information will be shared on the City Website as a post.
- i. Tax Abatement Update:** Previously Discussed- see above.
- j. Grants:** Member Dybing noted that a \$50,000 Blandin Grant for Business Planning had recently been received. The working group will be created and give recommendations to the EDA for the spending of the grant funds.
- k. Updates G3 and Lamon:** The Lamon project has revised plans down from 14 to 11 units to avoid the need for a pond and to stay under the requirements. They are very close to being ready to present the project to planning and zoning for approval. The G3 project has an approved developers agreement for Hillside Ave and sewer work to begin this winter.

8. New Business:

- a. Boarding onboarding power point, confidentiality/conflict of interest policy:** Cathy Enerson noted the power point was available for review and reminded commission members of the importance of confidentiality. It was noted that the EDA and city have a Conflict of Interest and Code of Conduct policy in place.
- b. Entrepreneurial Bridge Conference:** Phil Dybing was unable to attend.

9. Other:

- a. EV Chargers:** Member Pursell brought forward the need for Level 3 vehicle chargers. It was suggested we explore funding opportunities and future costs of such a project.

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Adjournment: Member Pursell motioned to adjourn the meeting at 12:03 p.m. Member Dybing seconded the motion. Motion carried with all in favor.

Next Meeting: Thursday, November 3, 2022 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor