

Approved 2/3/23

**Lanesboro Economic Development Authority
Regular Meeting
Thursday, January 5, 2023 at 10:30 a.m.
Via Zoom and In Person Council Chambers**

Present: Phil Dybing, Tom Pursell, Cathy Enerson and Joe Goetzke

Absent: None

Visitors: Michael Seiler, Sarah Peterson, Jason Resseman, Jonathan Lavine and Bonita Underbakke.

1. **Call To Order:** Member Dybing called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:32 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda.. Member Dybing seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No comments were shared.
4. **Approval of the Consent Agenda:** Member Goetzke motioned to approve the Consent Agenda . Member Pursell seconded the motion.. Motion carried with all in favor.
 - a. December 1, 2022 EDA Minutes
 - b. Financial Reports
5. **City Business:**
 - a. **Council Reps/City Administrator/Planning and Zoning:** Land Use and the Comp Plan are being worked on. The Liquor Ordinance has been updated and the tobacco ordinance will be worked on next. An update to the Sidewalk Ordinance ordinance was approved for annual renewals. Planning and Zoning will begin looking into temporary homes/ Granny Pods.
 - b. **Increasing the size of the EDA:** Alison Leathers would be interested in joining the EDA. The idea will be brought back to council to see if there is an additional member interested, and if so work to update the ordinance.
 - c. **Chamber:** The Member Drive was recently completed.The production of the guide and map will be coming shortly. The annual meeting is set for January 25th.
 - d. **School Board:** Sarah Peterson noted that the solar panels are on the roof and awaiting installation. She noted several snow days already this winter. They will also be moving forward on the strategic plan. The website will be revamped to improve communication. The levy shows a decrease of less than 2%. Substitutes are always needed, in addition to bus drivers, aides and kitchen staff.
6. **Revolving Loan:**
 - a. **New Loan-Palmer Update:** They are looking for other financing sources.
 - b. **Collections-Beautiful Something:** Paperwork is drafted and will be issued in the building owners name.
7. **Old Business:**

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- a. **EDA Brochures:** A draft was shared. Member Goetzke offered some suggestions to highlight the EDA more and QR code locations. Changes will be made.
- b. **USDA:** Funds are expected to be in the bank account any day for the scheduled Pub closing on 1/23/23. Cathy suggested the city council may need to approve a resolution of support should the EDA need to seek further funding opportunities from the USDA.
- c. **Community Cooperative Investment Group Next Steps:** Member Goetzke mentioned that it may be best for LEAN to get a steering committee identified if this is to move forward. LEAN is seeking a new chairperson and will meet again on January 18th.
- d. **Updates G3 and Lamon:** Lamon project is waiting on soil borings to finish the plat map.

8. New Business:

- a. **University of MN Extension Services:** The contract was approved and will be signed by Member Dybing.
- b. **Livability Website Updates:** Updates to the livability tab are needed on the website. A motion by Member Goetzke to have Michael Seiler complete the updates at \$75 per hour not to exceed 2 hours was seconded by Member Pursell. Motion carried all in favor.
- c. **Blandin Update:** Approval of the U of MN contract will result in a payment of \$4000.00 due.
- d. **2023 Planning, re-capitalizing the EDA loan fund:** It was noted earlier in the meeting that more USDA funds may be needed for future projects.
- e. **February Meeting Schedule:** Member Goetzke motioned to move the next meeting to Friday February 3, 2023 at 10:30 a.m. with Member Pursell seconding the motion. Motion carried all in favor.

Adjournment: Member Goetzke motioned to adjourn the meeting at 11:36 a.m. Member Pursell seconded the motion. Motion carried with all in favor.

Next Meeting: Friday February 3, 2023 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor